



Anjuman-i-Islam's
**DR. M. ISHAQ JAMKHANAWALA TIBBIA UNANI MEDICAL
COLLEGE & NAJI A. R. KALSEKAR TIBBIA HOSPITAL**

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Ref. No.:

Date:

Minutes of the Meeting

Date & Time: 11.11.2025 at 02.00 pm

Venue: Seminar Hall of the College

Agenda of the Meeting:

1. To review the implementation of the Prevention of Sexual Harassment (POSH) policy in the college.
2. To discuss gender sensitization with students and staff.
3. To review any complaints received (if any).
4. To strengthen preventive mechanisms within the institution.

Proceedings:

The meeting commenced with the permission of the Chairperson. The Chairperson welcomed all members and emphasized the importance of maintaining a safe, respectful, and inclusive environment within the institution.

1. Review of POSH Policy Implementation

The committee reviewed the existing guidelines in accordance with the Prevention of Sexual Harassment at Workplace Act, 2013. It is discussed that the policy will be displayed on the college notice board.

2. Awareness and Sensitization Programs

It was resolved that:

- Orientation programs will be conducted for newly admitted students.
- Awareness seminars/workshops will be organized for teaching and non-teaching staff.

Complaint Review

The committee reviewed complaints received during the period:

- It was noted that **no complaints were received during the current academic year confidentiality.**

Preventive Measures

The committee resolved to:

- Install suggestion/complaint boxes at accessible locations.
- Ensure strict confidentiality in complaint handling.
- Conduct periodic review meetings every six months.

Resolutions Passed:

- Strengthen awareness regarding sexual harassment policies.
- Ensure strict compliance with legal provisions.
- Maintain a safe academic and clinical environment for all students and staff.
- One awareness lecture conducted by Dr. Hafeezunissa for first year students on Gender Sensitization held on 11.11.2025.

Meeting concluded with a vote of thanks to the Chair.

Attendance:

of the participants

Hafeezunissa

Humaira

Roos Patel

Baig Ruqaiyya

Ms. Husnawo

Rupali

Sueha

Husna

Ruqaiyya